UPCC Board Meeting
Wednesday, April 5, 2023
7-9PM

Attendees

Kristin Kleimann
Mike Cox
Elise Maskell
Rosemary Stoffel
Steve Hick
Tyler Kiggins
Debbie Harrington
Mark Kristensson
Kate Winn
Rob Landis

Discussion topics

1. Zoning matters (Mike)

YMCA project is on hold. Mainly due to money: inflation, rising construction costs, and interest rates. Mike will reach out to developer to get their take on development project hold.

Yard Sale update from Dave Easton

Dave had taken the Yard Sale event over from another realtor. Dave no longer wants to run the Yard Sale since he doesn't have a connection to the UP neighborhood. The website he had was kind of helpful as it was linked to a QR code. Dave willing to sell sale website for $1500. Agreement that the board would rather see the Yard Sale as a UPCC event and link to the new website. Mike will price out cost for UPCC neighborhood event signs. Mike possibly interested in being a sponsor. Need to be a little careful since Mike is a realtor that sits on the board. Consider generic UPCC event signs that link to events on new webpage: "Upcoming UPCC Event!" Then insert a QR Code that links to UPCC events webpage. Kate suggests making clear that UPCC not Upark Elementary. Mike would like to do Shred-a-thon and then donate to UPCC to help with advertising. Discussion about possibly pushing yard sale to after school starts and do in September. Come up with a sheet of general rules that people will abide by. To sign up to be in yard sale, maybe provide a link on new website.

Motion on the floor to host Yard Sale August 25-26, 2023? Seconded. Further Discussion, no? One opposed. Passed. Mike will own this Yard Sale event.

Steve (President) designates Kate Winn to be Event Coordinator. Voted in unanimously.

2. July 4th preparation
    a. Need event coordinator (Kate Winn). Steve and Kate will meet to discuss. Inserted below is Elise's list of event coordinator current duties.

University Park Community Council – Event Coordinator!

- 4th of July Parade: July 4th 10am-12noon
  - Permit – managed by UPCC
  - Book Band – VFW
  - Book/Call Fire Dept for Trucks
  - Call Police (Kate Young is our community liaison)
  - PTA Table – Popsicle hand-outs?
  - Coordinate advertisement with communications group
    - Set timeline/events (welcome, band, kids parade, etc)
  - Set-up/break-down
    - Table for UPCC (have signage/dues)
    - Cones/Barriers

- Summer/Fall Food truck nights
  - "Book" food truck provider (UPCC has one they have used)
  - Book band (or find alternative entertainment options)
  - Have UPCC table to discuss community involvement and dues

Contact Elise Maskell with any questions/interest!

- Maskell.elise@gmail.com
- 303-717-1213

Mike needs letterhead to change the UPCC person designated to pull permits. There are blackout dates on the parks with exception of whether you've done in the past.
Need to book fire truck ASAP. Kate will book and ask for a pumper truck.
Upark PTA would like to do a popsicle stand. Need to remember to bring scissors.

b. Need volunteers.

3. Spring general meeting- Everything is pretty set.
    a. Location - University Park Elementary School
    b. Date and time - Wednesday, May 3rd, 6:30-8:00 PM (Board members arrive by 6:15pm) Kristin will bring QR code signs to the meeting for Pay Pal donations and link to new website.
    c. Agenda
        i. Kate Young, DPD D3 CRO (must be 1st) Will need to be cut off and sent over to safety coordinator.
        ii. Paul Kashmann, City Councilman
        iii. Rosemary Stoffel - University Park Historic District
        iv. DOTI - Buchtel Blvd Project update (will explain the improvements on the street and intersections. Would like to come earlier if possible.)
        v. Open Q&A
        vi. ADD a reminder that there is another meeting in October where neighbors can vote on UPCC Board positions.
4. Observatory Preservation Report
    a. Rosemary and Steve met with Stephanie O'Malley, Associate Vice Chancellor for Government and Community Relations, on March 21st to discuss Chamberlin Observatory. Awaiting opportunity to meet with Vice Chancellor (Alan Wilson) of Facilities Management and Planning. The Observatory is the iconic feature by which neighborhood is known and there is concern about maintenance issues. Partnership between UPARK neighborhood and DU to keep Observatory. Steve asked Dr Jennifer Hoffman (physics) if UPCC could reserve the Observatory for Sing and Sleigh on Dec 3. She is the go-to person for community use of Observatory. No confirmation yet.
5. Communications

a. Web page update and review (Steve). Webpage is now live. www.uparkcc.org. Now we can work on editing it. Key parts are events, donations, and membership. There's a new map on there for neighborhood boundaries. There's a calendar of events. In the past everyone on the board had email address based on title. All links go to info@uparkcc.org for now.
   Steve will create a list of things to fix on website that is a shared google document and send out.
   Consider adding in a banner at the top to highlight upcoming event.
   Many of the links go nowhere for now.
   Elise/Liz need access/training as Communications coordinators to update the website.
   Mike would like to propose that there are 2 additional people who are trained to know how to update website. Elise and Tyler have volunteered.
   Steve will talk to Jenny about setting up a website updating training.

6. UPCC 501c4 status
   Steve is reapplying to get 501c4 status for UPCC. The cost is $50. Motion to move forward, seconded, no discussion. No one objects, passed. Steve will move forward with reapplying for 501c4 status tomorrow. In the future, should be the treasurer responsibility to fill out and file the IRS form to keep status.
   a. Vote on $50 application fee (Voted and passed unanimously)

7. UPCC board succession plan
   We need a new President and to fill the Vice-President position before October so can vote on positions at the October meeting. Would be best to have a VP that would like to become President.
   a. Any word from the nominating committee?

8. Historic District Update (Rosemary).
   Rosemary sent the meeting summary notes to everyone on the Board. Hopeful that we will have enough properties to do the Historic District. Trying to move things along quickly. Two properties were removed from the list because they are zoned for higher density so doesn't make sense for those to be included. Want to include Observatory Park as a Historic Park as well as Upark Elementary School. Overall, the tone seems to be very friendly and neighborly.

9. ADUs (Rosemary)
   ADUs will likely be allowed throughout the city eventually. Currently, Upark does not allow for them, but applicants can apply for rezoning, pay associated fees,

and are ultimately likely to get approval from City Council. Rosemary is a part of the advisory committee set up by the city to eliminate barriers to building ADUs are create form standards for different zone districts. There will be more public outreach and then go to City Council. Rosemary shared a new drawing which shows a balcony off the back of an ADU where before they showed a landing. The updated illustration will be shown in further public outreach.

10. Night with the Chancellor.
    Do we want to do this again? (Have not done since Covid) Likely we would like to do this again. Possibly host at Observatory or Fitzroy or Kate's house. To be discussed further later.

Motion to adjourn, Seconded, Meeting Ended.

Announcements

1. INC meeting Saturday, April 8th at 9AM.
2. Other?

TO DO:

1. Mike will reach out to YMCA developer to get their take on putting the YMCA development on hold.
2. Mike will price out cost of generic UPCC neighborhood event signs. (Consider generic UPCC event signs that link to events on new webpage: "Upcoming UPCC Event!" Then insert a QR Code that links to UPCC events webpage.)
3. Mike to come up with list of general rules to abide by for Yard Sale event.
4. Mike will own yard sale event: August 25-26th, 2023.
5. Steve will provide Mike with UPCC letterhead. (DONE)
6. Mike will then change UPCC person designated to pull permits.
7. Kristin to add Kate's contact info to the contact information sheet from the January minutes, and then resend contact info out. (DONE)
8. Kate will book fire truck and pumper truck for the 4th of July event.
9. Kate/Mike will pull permits for 4th of July event.
10. Kristin will bring QR code signs to the general meeting. (PayPal and new website)
11. Steve will add a reminder to the General Meeting agenda that there's another meeting in October and neighbors can vote on Board positions.
12. Steve will create a list of things to fix on website that is a shared google doc and send out. (DONE)
13. Steve will talk to Jenny about setting up a website updating training for Elise and Tyler.
14. Steve will move forward with reapplying for 501c4 status.