UPCC Board Meeting
Wednesday, March 8, 2023
7-9PM

Attendees

Julie via phone
Kristin Kleimann
Mike Cox
Elise Maskell
Debbie Harrington
Liz Netzel
Rosemary Stoffel
Steve Hick

Discussion topics

1. **Zoning matters**
    a. Variance request at 1880 S Monroe St ADU request.
    ADU is separate structure. Garage wall is encroaching on the setback. Setback changed due to a more recent zoning code change but wall is where it was when house was built. Less than 2 feet encroachment. Asking to modify from 10 feet to 8 feet. Trying to use what is in existence to convert garage to family room. Looking for RNO letter of support. **Vote taken and approved unanimously. Decision: Board will send letter of support.** (In future, Board will try and send out requests in advance for Board review prior to meetingt discussion.)
    b. Red Peaks (the apartment complex near Buchtel) had their variance request denied. Mike updated the board. This denial might have killed the entire project. Reason for denial given was that they didn't want to set a prescedent of properties asking for fewer parking spaces. Red Peaks was unique because it had very close proximity to Light Rail. There is no appeal process. The City instead wanted RP to add more surface parking.
2. **Spring general meeting-contract just needs to be signed.**
    a. Location - University Park Elementary School
    b. Date and time - Wednesday, May 3rd, 6:00-8:30 PM Decision to run meeting 6:30-8pm, start meeting 6:45pm. Board members arrive at 6pm.
    c. Agenda
        i. 6:45 Kate Young, DPD D3 CRO (Denver Police)
        ii. 7-7:30 Paul Kashmann, City Councilman
        iii. 7:30-8 Rosemary Stoffel - University Park Historic District
        iv. 8pm Open Q&A
3. **UPCC Budget - a collaborative exercise.**
    As of Feb, the balance is around 15k. We need to increase dues, make a big push to collect more money, and get more people to purchase more of the neighborhood books.

This Jan and Feb was really light in terms of collecting money, possibly because donation/dues envelopes were not included in newsletter. **Decision to include envelopes in April issue.** (Dues brought in $7400. Most people gave $30, some gave more.) 224 neighbors contributed. Income 11,608 spent $13,392. Recurring income expenses is $7500, spending was $9,886. SHORT/deficit $2500.

Discussion about increasing dues to $50 for Families, $25 for singles, couples, and seniors. Suggest asking at the events for donations or we will need to make choices about not having band etc. The 1st mailed newsletter will cost more due to the postage (and not having the bulk rate yet(and adding envelope etc.

a. See spreadsheet from Julie.
b. Dues decision: Up the family suggested donation from $30 to $50, and single/seniors/couples from $15 to $25. What you get: Mailed newsletter, events, food trucks, etc **Motion to raise dues, seconded, all in favor, show as passed unanimously.**
c. Include QR CODE to donate in the newseltter. Include a listing of what you get for your donations in newsletter. Include pie chart of what you get for dues.
d. Need to get spreadsheet of addresses from Mike to give to Liz. Will get with Julie to merge. Will be homeowners mostly/single family residents. Apartments will not be included for first newsletter mailing due to costs.

4. Communications

a. **UPwords content update discussion** (Do not include mission until it is updated, include the save the date for April 20 and 23 Earth day, announcement about Upark online auction, possible include info on yard sale if we are having it) Mike will ask Dave Easton if he wants to sponsor again. If not, maybe in Fall?
Include basic information about Food Truck nights. We really need an Events Coordinator, maybe check in with Kate Winn (Upark PTA president). Notice about the UPCC website for events and dates. Get a QR code for upcc website and suggest keep checking back with us, save it in bookmarks, etc. Email blast sign up, (save for later). UPCC.ORG…What board member positions are open (Save for later) Vice Prez, webmaster, events coordinator. Keep email addresses in.
UPwords distribution status
   i. Decision - approve budget for first mailing (DONE)
   ii. **UPCC Website Demo (Steve)** DONATE, EVENTS, SIGN-UP (just basics) Take out the mission statement with hope to replace in future, simplify. “The UPCC promotes the social welfare, common good and general welfare of the UPCC community..” Consider having one email address that everything goes to like “info@upcc.org”
   ADD food truck dates when we have
   Resources-take out small area plan and transit dev plan, add neighborhood history. ADD UparkMap. Ask Chesney about Google

Events calendar that helps populate website calendar, embed into website with a widget.

5. **UPCC 501c4 status**
    a. Gathering documentation to submit application (Steve is gathering docs and getting ball rolling) Ask Debbie if she might be able to help?
    b. Anticipating that this will take months (last time took over 6 months)
6. **July 4th preparation (10-12pm)**
    a. Need event coordinator
    b. Need volunteers
    c. Mike will ask about pulling permit for street ASAP (Mike)
    d. Elise will ask for volunteers at General Meeting
    e. Need to book band (Elise)
    f. Call fire department (Elise)
    g. Call police department (CRO)
    h. UPARK PTA to do popsicles
    i. UPCC to sell books, collect dues
    j. Go to the storage unit (cones, barriers, pop ups, xmas decorations, hat, megaphone, table)
7. **UPCC board succession plan**
    a. Need a nominating committee (we don't have one yet). Secretary and Treasurer positions are ok for now, will need to nominate a new President and Vice-President.
    b. Transition proposal. Steve's President term ends May 2023, willing to stay till October 2023, also on sabattical Aug-Sept. **Motion to postpone May Board election until October, seconded, Steve abstains, 5 votes for yes. Passed.**

Announcements

1. Rosemary and Steve to meet with Stephanie O'Malley, Associate Vice Chancellor for Government and Community Relations, March 21st to discuss Chamberlin Observatory. Need to maintain the Observatory so need to talk about possible partnership. Ask about the public nights to see if they are available to neighborhood? www.denverastro.org
2. INC meeting Saturday, March 11th at 9AM.
3. Fitzroy meeting between homewoners about propeosed Historic District. Went really well. Keep momentum going. Next steps are finding out more about who's interested in Historic Status and who is not.

Motion to adjourn, Seconded, Meeting Ended.

TO DO:

1. Steve will sign Upark meeting contract (done)
2. Mike to draft RNO letter of support for Monroe variance request.
3. Kristin to send PP QR Code to Liz and Elise (done)
4. Steve to ask Debbie if she might be able to help with gathering doc for 501 status
5. Mike to give Liz spreadsheet of addresses for newsletter

6. Liz and Julie to do a mail merge of addresses
7. Liz to include the suggested dues amounts to $50 for families, $25 for seniors/singles/couples for upcoming newsletter.
8. Mike to ask Dave Easton if he wants to do the Yard Sale (if not, maybe do in Fall instead)
9. Elise and Kristin to talk to Kate Winn about being Events Coordinator at next PTA meeting (March 14)
10. Mike to ask about pulling street permit for 4th of July
11. Kristin to ask Chesney about google events calendar that helps populate website calendar
12. Kristin to send info (link) about Chamberlin public nights for Steve and Rosemary to ask about at their Chamberlin meeting (done)
13. Elise to ask for 4th of July volunteers at General Meeting
14. Elise to book band for 4th of July
15. Elise to call fire dept for 4th of July
16. Liz to find out what font we use for newsletter so website can have the same and be consistent.
17. Kristin to make QR code for upcc.org website