UPCC Board Meeting Minutes
Wednesday, 8/7/24
Kate's House

Attendees
Kate
Kim (attending to see if any interest in joining Board)
Mike
John
Laura
Jess
Kristin

Agenda
Meeting called to order at 7:09

1. **Meet and Greet with neighbor Kim.** Lived in the neighborhood for 5 years. Has been away from Colorado for awhile but grew up in Ft Collins. Maybe interested in the Treasurer position? Elise to circle back with Kim to see if any interest in joining UPCC in some capacity.

2. **Update from Kate on 4th of July Event.** We are exploring if the 4th can be a private block party to simplify the application process. Mike and Kate will have an email conversation about how to do things differently. Overall, 2024 was very well attended and a smooth event.

3. **October General Meeting and Agenda.** Will be held on October 9, 2024 at Upark ES from 6-7:30pm. Jess reported that these were the topics of interest from the UPCC survey: Parks (ask Tyler if we can have a Parks person come?), trees (Jess, maybe save for Spring meeting?), gardening, neighborhood crime, traffic, ADUs, Zoning, Neighbors Helping Hands. We will invite Paul Kashmann (provide update on Yale bike lane and update on Dino park situation, need about 20 mins, Mike will schedule Paul) and Kate Young (Community Resource Officer) (Rob will schedule Kate Young) to be in attendance. Include ADU zoning ordinance as a topic, John can invite someone from City Planning to speak about it. (Need about 15 min) Will call it "ABC's of ADUs" (Blueprint Denver). "Congrats" on Historic Denver award as a topic. Mention award from Historic Denver and celebration on October 10th. Everyone, please give Laura information at least a week in advance for Powerpoint slides. Need to make sure we have a sign in list to show attendance. Secretary to make sure to include in General Meeting notes (Kristin)

4. **Sing and Sleigh. Dec 8, 2024 3-5pm.** Neighbors asked about keeping the Cookie

Share. Will do. Instead of live music, we will just play Holiday music. We have 2 sleighs confirmed and will contract La Belle Rosette for hot chocolate donation.

5. **Last Food Truck night is same night as the UPARK school supply drop off and teacher meet and greet.** Laura sending out E-news on Monday. Kristin will cross post to FB sites.

6. **Committee/Position Report Outs:**

   Secretary: Need June Notes to post from Kate. Kristin will update and post to google drive.

   Communications: Laura will send out next E-news probably on Monday. QR codes report out: 4 users from banner and then 4 from postcard. E-newsletter audience has been growing.

   Zoning: John sent draft review of ADU ordinance proposal for us to review. Columbine and Buchtel property has asked for a lot split. John will meet with home owner and update us. Maybe update on the Colorado and Buchtel property to put in the next hard copy newsletter? Mike will try and get an update.

   Treasurer: Received two $50 donations on 4th of July and $50 on 6th of July. 14k in checking account.

   President: Mike switched our insurance around a little due to lack of customer service. Renewal date will be June 15th-ish. Donation to Accelerated Schools for hosting food trucks? $500? Mike will put together a formal vote. Let's check to see how much we've given in past? Send donation to VFW band?

7. **September Newsletter.** Will send out mid to end of September. Need everything to Laura by mid to late August. Possible content: Jess can write up something about when compost bins are coming. Can we add a UPARK corner about what's happening at school (direct giving and school tours, Kate?), DAS/Observatory corner? October General Meeting agenda etc. ADU? Accelerated Schools corner? Historic Denver award. Research your own home (If already happened, maybe include a summary? Ask Rosemary). Survey result report out (Jess).

8. **Jess Survey Report Out.** 1. Parks (weeds, orange fence, bathrooms closed?) 2. Trees 3. Gardening 4. Neighborhood Crime. (shooting at the apartment complex on University and Evans update)

9. **New Neighbor Welcome Letter.** Pull stats and work with Jess to send out next issue in September/early October. (Kristin)

10. **By-Laws Discussion.** Mike will put the UPCC by-laws in Google Docs and put discussion in for people to comment on. Goal is to simplify the process. Need to define the process of who is voting and not voting and when.. Basically, we need to make sure that the by-laws are doing what we are doing. Need to make sure we are in compliance.

Motion to close meeting. Seconded. Adjourned 8:35pm.

TO DO List:

1. Elise to circle back with Kim to see if any interest in joining UPCC in some capacity.
2. Mike and Kate will have an email conversation about how to simplify the event application for 4th of July.
3. Mike see above for October General Meeting Agenda draft topics.
4. Tyler to invite Parks person to October General Meeting.
5. Mike to invite Paul Kashmann to October General Meeting.
6. Rob to invite Kate Young to October General Meeting.
7. John to invite someone from City Planning to October General Meeting.
8. Everyone, please provide Laura with your slide content at least a week in advance of the October General Meeting.
9. Kristin will develop a sign-in sheet for UPCC General Meetings that will become a part of the final General Meeting notes. (Completed)
10. Laura to send out E-News on Monday August 12. (Completed)
11. Kristin to post Food Truck night announcement on Facebook on Monday. (Completed)
12. Kristin will update June Board Meeting Notes and send out with August Board Meeting Notes and post to google drive. (Completed)
13. John to update Board on Columbine/Buchtel lot split request and ADU ordinance.
14. Mike/Elise to update Board on donations to Accelerated Schools and VFW band. (What is amount given in past?)
15. Everyone send September newsletter content to Laura by mid-August.
16. Kristin and Jess to work on next issue of new neighbor welcome letter.
17. Mike will put the UPCC by-laws in Google Docs and put discussion in for people to comment on.