UPCC Board November Meeting Minutes
Wednesday, 11/6/24
Kate's House

Attendees

Kate Winn
Mike Cox
John Hesse
Rosemary Stoffel
Jess Wilkie
Kristin Kleimann
Joel Cox

Overview

This document outlines the proceedings and discussions from the UPCC Board Meeting held on November 6, 2024. Key topics include administrative updates, review of October general meetings, committee updates, and a Mobility presentation. Several action items were identified to improve organizational efficiency and community involvement.

Meeting called to order at 7:05

1. Administrative Updates

Board Member Resignation

- Tyler resigned due to personal commitments but will continue to participate in park cleanup events. Parks position is open.

Insurance Policy Review

- The current insurance policy for executives and officers is up for renewal at the end of the month.

- Junior Medina from State Farm will provide a new quote. The board will decide via email vote whether to switch insurers based on the quote comparison and other considerations.

PO Box Renewal

- The PO box is registered under deceased individuals.
- Investigate the possibility of adding a living person to the registration or letting the current PO box expire and obtaining a new one.

2. October General Meeting Feedback and Suggestions for Improvement

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General Meeting Minutes

- The notes were reviewed and edited for clarity.
- Need to finalize the meeting notes with the inclusion of the slide deck and distribute a link via the e-newsletter.
- ADU Occupancy and Ownership section needs review as there is some uncertainty about whether state law overrides local Denver regulations regarding ADU occupancy and ownership. John will research the state versus local control on ADU occupancy requirements.

General Meeting Attendance

- Approximately 46 non-board members attended the meeting.
- Discussion on potentially increasing the number of general meetings from two to three annually.

Recruitment and Open Board Positions

- There was a suggestion to identify people who might be interested in open positions. Inform them now about available opportunities.

Meeting Notification and Engagement

- Notification Methods: More people were aware of the meeting. Things that

worked included notifying people about the meeting using postcards, welcome packages, signage, door-to-door methods, e-newsletter, etc.

Meeting Length

- Feedback indicated that the meeting went on too long, causing attendees to leave early.
- Suggestions were made to shorten the meeting or keep engaging content until the end.

Enhancing Participation

- Consider providing a piece of paper for attendees to write down questions or concerns, which can be addressed later.
- Appoint a “side guy” to manage off-topic discussions and ensure focus on key issues.A proposal was made to conduct a survey specifically on transportation issues to gather community feedback effectively.

Meeting Agenda

- Create and distribute meeting agendas at least two weeks in advance to ensure preparedness.
- Ask for questions in advance

Addressing Crime Concerns

- Acknowledge the low crime rate in the neighborhood
- Limit the length of police presentations to maintain engagement and focus on key issues.

Pre-Meeting Social and Networking Opportunities

- Consider reintroducing pre-meeting social events with snacks and drinks to foster community connections.

3. Board Member/Committee Check-ins

Zoning

- A house with an unfinished barn was mentioned. The need to contact the city for more information was highlighted.

Membership and New Neighbor Outreach

- Helping Hands- Received some interest from a few neighbors. The idea is to create a database for people willing to help neighbors and those needing help.
- Welcome Packages Distributed: Example of Welcome Package was passed around. New neighbors identified through MLS sales through 9/30/24. Distributed a few days before the October General Meeting. Think about including a map of local businesses.

Treasurer

- Current Balance: $15,875, with some committed expenses. Will probably end year around 13k.

Historic Preservation

- Looking at organizing walking tours as fundraisers for UPCC, potentially starting at a local Tudor house with wine and cheese.

Safety

- Minimal safety issues reported, with only a graffiti incident noted and resolved.

Events

Sing and Sleigh

- Confirm logistics for the upcoming sleigh ride event, including volunteer coordination and financial arrangements.

- The new tent will be used to cover the cookies during the Sing and Sleigh event.
- DAS Tours-Communication has been established with Dean, but not with the new president. The event is on their calendar, but confirmation is pending.

Fourth of July Permit

- Permit application for the Fourth of July event has been completed.

Mobility

Proposal for Transit Accessibility

- The University of Denver and Colorado light rail stations are underutilized.
- Subsidize the first mile of e-scooter/bike rides to transit stops to increase accessibility.

Proposal for Additional Housing at University Station

- Consider developing housing on the University Station property to increase density.

Recs and Resources

- Attend ULI meetings for insights on transit-oriented development and to learn from other cities' experiences.
- The senior building, developed by George Thorne, was initially contentious due to its density in the neighborhood.
- See if any of the E-bike/scooter companies might be willing to help fund.
- Collaboration with RTD and addressing engineering challenges and approval processes are crucial. Engage with RTD board members in advance to advocate for this development.
- Joel has joined the INC board and will become the chair of the ZAP (Zoning and Planning) committee next year.
- New survey by the city on bikes and scooters

https://www.denvergov.org/Government/Agencies-Departments-Offices/Agencies-Departments-Offices-Directory/Department-of-Transportation-and-Infrastructure/News-Outreach/News/Bike-Scooter-Public-Survey

Motion to Close Meeting. Seconded. Meeting Ended 8:56pm.

Action Items

Administrative

1. Investigate possibility of updating the PO Box Registration.
2. Obtain and review insurance quotes from Junior Medina.

General Meeting

3. Research state versus local control on ADU occupancy requirements.
4. Finalize and distribute October General meeting notes with the slide deck included and send link via e-newsletter.
5. Verify and update the e-newsletter subscription list with new attendees' emails from the General Meeting attendee list.
6. Convert the ADU slide presentation to PDF for easier access.
7. Implement a sign-in list with options for how attendees heard about the meeting.(Completed)
8. Consider shortening the General meeting or keeping engaging content until the end.
9. Direct specific concerns to relevant individuals like committee heads.
10. Set clear expectations at the beginning of the meeting regarding the type of comments to be shared.
11. Explore the idea of having a "side guy" to handle specific questions during meetings.
12. Conduct a survey on transportation issues to gather community feedback so these issues don't dominate meetings. Rosemary already has one. Jess and Joel will coordinate.
13. Create and distribute General meeting agendas two weeks in advance.

Events

14. Prepare a playlist for the Sing and Sleigh event. (John)
15. Confirm timing and logistics for hot chocolate pick-up for Sing and Sleigh.
16. Send a special e-newsletter blast for the Sing and Sleigh event a week before.
17. Coordinate volunteers for Sing and Sleigh event setup and execution.
18. Confirm with DAS regarding the availability of tours and telescope access.
19. Plan for proactive distribution of signs for future meetings/events.
20. Finalize details for the Fourth of July event.

January Agenda Items

21. Send January Agenda at least one day prior to meeting
22. Prepare for the next round of new neighbor outreach in January.
23. Discuss local business engagement and sponsorship at the January meeting.

Walking Tours

24. Organize the steering committee for walking tours.
25. Reach out to potential speakers for walking tours.
26. Explore QR code implementation for individual tours.

Mobility/Transportation

27. Engage with RTD and scooter companies for the First Mile Free initiative.
28. Consider feedback and potential endorsement of the mobility proposal.
29. Set up a meeting with Chris to discuss the scooter program.
30. Develop and distribute a transportation survey through the newsletter.
31. Engage with RTD board members to advocate for housing development at University Station.
32. Attend ULI meetings in the spring for further insights on transit-oriented development.
33. Email the mobility proposals and additional information to the Board.

Other

34. Send out details about the Neighborhood Star Award ceremony.
35. Contact the city regarding the house with the unfinished barn.
36. Provide an update on the apartment complex where Perkins used to be.
37. Start a shared document for the Helping Hands initiative.
38. Consult with an insurance company regarding potential liability issues for the Helping Hands initiative.